

## Claim Payment Appeal – Submission Form

This form should be completed by providers for payment appeals only.

### Member Information:

Member First/Last Name: \_\_\_\_\_ Member Date of Birth: \_\_\_\_\_  
 Member Coverage: ☐ Medicaid Member ID: \_\_\_\_\_

### Provider/Provider Representative Information:

Provider First/Last Name: \_\_\_\_\_ NPI Number: \_\_\_\_\_  
 Provider Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
☐ I am a participating provider. ☐ I am a nonparticipating provider.  
 Provider Representative: ☐ Self ☐ Billing Agency ☐ Law Firm ☐ Other: \_\_\_\_\_  
 Representative Contact Name: \_\_\_\_\_ Contact Phone: (\_\_\_\_\_) \_\_\_\_\_  
 Representative Street Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

### Claim Information\*\*:

Claim Number: \_\_\_\_\_ Billed Amount: \$ \_\_\_\_\_ Amount Received: \$ \_\_\_\_\_  
 Start Date of Service: \_\_\_\_\_ End Date of Service: \_\_\_\_\_ Authorization Number: \_\_\_\_\_

\*\* If you have multiple claims related to the same issue, you can use one form and attach a listing of the claims with each supporting document following behind.

### Payment Appeal

A payment appeal is defined as a request from a health care provider to change a decision made by Amerigroup related to claim payment for services already provided. A provider payment appeal is not a member appeal (or a provider appeal on behalf of a member) of a denial or limited authorization as communicated to a member in a notice of action.

☐ First-level Appeal ☐ Second-level Appeal (Not available in Ohio)

To ensure timely and accurate processing of your request, please complete the Payment Dispute section below by checking the applicable determination provided on the Amerigroup determination letter or Explanation of Payment.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Untimely filing  | <input type="checkbox"/> Claim code editing denial  | <input type="checkbox"/> Denied as duplicate                   |
| <input type="checkbox"/> No authorization   | <input type="checkbox"/> Retrospective authorization issue  | <input type="checkbox"/> Denial related to provider data issue |
| <input type="checkbox"/> Denied for Other Health Insurance (OHI), but member doesn't have OHI | <input type="checkbox"/> Disagree that you were paid according to your contract                           | <input type="checkbox"/> Member retro-eligibility issue        |
| <input type="checkbox"/> Experimental/investigational procedure denial                        | <input type="checkbox"/> Data elements on the claim on file does not match the claim originally submitted | <input type="checkbox"/> Other: _____                          |

Mail this form, a listing of claims (if applicable) and supporting documentation to:

**Payment Appeals**  
**Amerigroup**  
**P.O. Box 61599**  
**Virginia Beach, VA 23466-1599**

# Amerigroup Second Level Appeal

**Brendan G. Carr**



**Amerigroup Second Level Appeal:**

*New Jersey Register ,2004*

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## **Table of Contents Amerigroup Second Level Appeal**

1. Understanding the eBook Amerigroup Second Level Appeal
  - The Rise of Digital Reading Amerigroup Second Level Appeal
  - Advantages of eBooks Over Traditional Books
2. Identifying Amerigroup Second Level Appeal
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Amerigroup Second Level Appeal
  - User-Friendly Interface
4. Exploring eBook Recommendations from Amerigroup Second Level Appeal
  - Personalized Recommendations
  - Amerigroup Second Level Appeal User Reviews and Ratings
  - Amerigroup Second Level Appeal and Bestseller Lists
5. Accessing Amerigroup Second Level Appeal Free and Paid eBooks
  - Amerigroup Second Level Appeal Public Domain eBooks
  - Amerigroup Second Level Appeal eBook Subscription Services
  - Amerigroup Second Level Appeal Budget-Friendly Options

6. Navigating Amerigroup Second Level Appeal eBook Formats
  - ePub, PDF, MOBI, and More
  - Amerigroup Second Level Appeal Compatibility with Devices
  - Amerigroup Second Level Appeal Enhanced eBook Features
7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Amerigroup Second Level Appeal
  - Highlighting and Note-Taking Amerigroup Second Level Appeal
  - Interactive Elements Amerigroup Second Level Appeal
8. Staying Engaged with Amerigroup Second Level Appeal
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Amerigroup Second Level Appeal
9. Balancing eBooks and Physical Books Amerigroup Second Level Appeal
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Amerigroup Second Level Appeal
10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
11. Cultivating a Reading Routine Amerigroup Second Level Appeal
  - Setting Reading Goals Amerigroup Second Level Appeal
  - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Amerigroup Second Level Appeal
  - Fact-Checking eBook Content of Amerigroup Second Level Appeal
  - Distinguishing Credible Sources
13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
14. Embracing eBook Trends
  - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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