TIPS TO ENHANCE THE EFFICIENCY OF YOUR ACCOUNTS RECEIVABLE PROCESS

- 1 GET ORGANIZED
- 2 STAY ON TOP OF INVOICING
- 3 KEEP ACCURATE RECORDS
- 4 MONITOR CUSTOMER PAYMENTS
- 5 SET UP AUTOMATIC PAYMENTS
- 6 OFFER DISCOUNTS FOR EARLY PAYMENT
- 7 CLOSELY MONITOR CREDIT LIMITS
- 8 KEEP TABS ON YOUR OUTSTANDING INVOICES
- USE ACCOUNT AGING REPORTS
- OFFER MULTIPLE PAYMENT OPTIONS

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John A. Tracy

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