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**Ed Hild,Susie Adams**



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*Office 2007 in easy steps* Michael Price, 2007-11-10 Office 2007 in easy steps concentrates on the most useful and productive elements of Microsoft Office 2007. It majors on the applications included in the Standard edition: Word, Excel, Outlook, PowerPoint, and Office Tools, and also addresses other Office applications such as Access and Publisher. It treats the applications from the viewpoint of the tasks you want to perform and the results you want to achieve. The topics covered include word processing, report writing, printing, calculations, financial statements, presentations, photo editing, slide shows, email, time management, database files and folders, and finding help. It addresses the essential functions that you'll use to carry out your tasks. These are described in easy-to-follow steps that focus on the job in hand without burying you in the details of computer-related aspects. Aimed at both new and experienced users, Office 2007 in easy steps provides an ideal introduction to the features of Office 2007 with its new Ribbon interface.

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Applied Reliability, Third Edition Paul A. Tobias, David Trindade, 2011-08-26 Since the publication of the second edition of Applied Reliability in 1995 the ready availability of inexpensive powerful statistical software has changed the way statisticians and engineers look at and analyze all kinds of data Problems in reliability that were once difficult and time consuming even for experts can now be solved with a few well chosen clicks of a mouse However software documentation has had difficulty keeping up with the enhanced functionality added to new releases especially in specialized areas such as reliability analysis Using analysis capabilities in spreadsheet software and two well maintained supported and frequently updated popular software packages Minitab and SAS JMP the third edition of Applied Reliability is an easy to use guide to basic descriptive statistics reliability concepts and the properties of lifetime distributions such as the exponential Weibull and lognormal The material covers reliability data plotting acceleration models life test data analysis systems models and much more The third edition includes a new chapter on Bayesian reliability analysis and expanded updated coverage of repairable system modeling Taking a practical and example oriented approach to reliability analysis this book provides detailed illustrations of software implementation throughout and more than 150 worked out examples done with JMP Minitab and several spreadsheet programs In addition there are nearly 300 figures hundreds of exercises and additional problems at the end of each chapter and new material throughout Software and other files are available for download online

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